

Meeting Summary

Finch Elementary
Date: **January 31, 2019**
Time: **3:30-4:30**
Location: **Front Office Conference Room**

I. Roll Call

Role	Name (or Vacant)	Present or Absent
Principal	Forrestella Taylor	present
Parent/Guardian	Jasmina King	absent
Parent/Guardian	Shamica Crawford	absent
Parent/Guardian	Kimberly Lockett	present
Instructional Staff	Karmishala Bentley-Cuyler	present
Instructional Staff	Shaun German-Tucker	present
Instructional Staff	Lori Standberry	present
Community Member	Kamaria Finch	present
Community Member	Larry Banks	present
Swing Seat		
Student (High Schools)		

II. Action Items

- a. **Approval of Agenda: Motion [Passes]**
- b. **Approval of Previous Minutes: Motion [Passes]**
- c. **Fill Vacant Positions**

Open Position:	[Swing]
Appointee's Name:	

Ms. Crawford and Ms. King, our parent members, have not attended the last three meetings. Mrs. Taylor shared her thoughts about allowing Mrs. Malone (the appointed swing seat member) to fill one of the parent seats. After a brief discussion, Mrs. Bentley made a motioned to hold off on moving Mrs. Malone into one of the parent seats until after the February 28th meeting. Mr. Banks second.

III.

Discussion Items

- a. **Transportation Concerns**

Meeting Summary

Mr. John Franklin, Executive Director of Transportation attended the meeting to hear our concerns about transportation. Ms. Taylor began the discussion with identifying the major concerns of the community and school. The concerns were: over crowdedness of buses, late buses, and students walking near vacant homes where criminal activity is present. Some members of the team wanted to know if an additional bus could be added to the route or if there could be central points where students could be picked up on 2 to 3 streets. It was also suggested to Mr. Franklin to have the bus make 3 to 4 stops on Elizabeth and Graymont Dr. Mr. Franklin gave an extensive description of how bus drivers are employed and the training they complete. He described in great detail the process of daily operations and how parents are contacted through a mobile app about buses being tardy. In conclusion, Mr. Franklin stated that he will reevaluate the four stops. Look at staffing and open earlier to make bus modifications. Mr. Franklin and Ms. Taylor will meet again to discuss next steps.

b. Strategic Plan Review & Alignment

Ms. Taylor informed the team that it is time to look at the budget for the next school year and that everything in the budget should align to our school plan. The team looked at the eight priorities and determined the strategy status of each. Ms. Finch wanted to know how priority 2 (Ensure every student demonstrates content mastery) was working? Ms. Taylor explained that through benchmark data, teachers determine which students are showing growth or may need differentiated instruction. Priority 3 (Ensure students are ready for College & Career Ready) needs more work in Implementing the P21 Framework for 21st Century Learning. Priority 4 (Improve teacher efficacy and capacity), Ms. Taylor informed the team that teachers will be reading endorsed and or math endorsed within the next year or two and will only hire teachers with a reading endorsement. More opportunities for vertical planning are needed. Priority 5 (Improve leadership Capacity) more work with increasing teacher leader roles and differentiated development opportunities are needed. Priority 6 (Build systems and resources to support the school priorities), we have someone from NorthStar and a full-time social worker is needed to provide these services for the school. Priority 7 (Inform and engage the school families and community) Dr. Smith –Randerson is working on establishing partnerships. Ms. Wise has done a great job with parent engagement through the Parent University initiative. Priority 8 (Create a safe, nurturing, and caring culture for all students) Dr. Guest is working on PBIS certification for Finch which will give the school 5 points towards its CCRPI score.

IV. Information Items

- a. **FY20 Budget Process & Important Dates**- Ms. Taylor gave the dates and outline of how the budget process works. GO Team Declarations- There are two positions per school (1 parent/guardian & 1 instructional staff). Ms. Stanberry was appointed to carry out the remaining time of the current instructional staff seat, but will need to declare that she wants to remain on GO TEAM and begin her campaign process.
- b. **2018-2019 Implementation Plan**- Ms. Taylor gave an overview of the Implementation Plan to the team.
- c. **Vision of Excellence and Excellent Schools Framework**- The team looked over the document which was based off survey perceptions.

V. Announcements

- a. **Winter Break (February 18-22)**
- b. **Next meeting- February 28, 2019 (3:30-4:30)**
- c. **March 6 Carver Community Cluster Meeting**

VI. Adjournment

Mrs. Bentley – Cuyler made a motion to end the meeting at 5:00 p.m. and Ms. Lockett second.